



August, 2017

## **Discipline Policy/Co-Curricular Agreement**

We have developed this document in our continuing efforts to communicate expectations at Penncrest High School with students and families. This document contains information from the student handbook this school year as a result of changes or school focus. Please read the document, sign, and return to the school as described in the letter. The student handbook and discipline code are accessible on the PHS website. Students participating in fall sports or activities (including band) may return this signed document to the guidance or main office at PHS any time prior to the start of practices which begin for all sports and band on August 14. \*\*PIAA requires JV and Varsity Football to begin August 7, for an acclimatization period. Please note the following:

### **Student Handbook**

The student handbook is accessible on the PHS website.

### **Attendance Policy**

The state procedures indicate that the mere fact that a parent has sent a written explanation to the school does not necessarily mean that the absence is excused. Such reasons for absence as going to the store, childcare, overslept or car troubles are not considered excused.

Upon the student's return to school from an absence, a note or absence card must be sent to school outlining the reason for the absence.

- All absences will be treated as unexcused until the school district receives a written excuse explaining the reason(s) for an absence. **Parents/guardians must provide the written explanation within three (3) days. If a note is not submitted within 3 days, the absence will be considered unexcused.**
- **Students may not be able to make up for credit/points any tests, assignments or other schoolwork missed due to an unexcused absence.**

### **Family Trips and Educational Travel with Prior Approval**

1. Family trips during school days are considered as unexcused absences unless a ***Pre-Planned Trip Request Form*** is completed and pre-approved by a building administrator. (Form is on the PHS website)
2. Written requests must be submitted to the grade level principal or designee **at least 5 days prior to a planned tour or trip** that will result in your child's absence from school.
3. No family trips or educational tours will be approved during state-required testing.

### **Technology Responsible Use Policy**

The district policy has been reviewed and the revisions are extensive and comprehensive to accommodate the ever-changing landscape of educational technology. Please refer to the student handbook on-line for the complete policy. This policy will be thoroughly reviewed and distributed to students for parents to sign prior to the distribution of Chromebooks. **Students will not be issued a Chromebook until the *Responsible Use of Network Resources Policy* has been signed by a parent/guardian and returned.**

### **Drug and Alcohol Policy**

Any student who violates the district drug and alcohol policy will be subject to a minimum 10-day out of school suspension and referral to our Student Assistance Program (STAR). Please reference the student handbook for a full description of the policy.

### **Cyberbullying Policy**

Any student who violates the district cyberbullying policy will be subject to a minimum 3-day out of school suspension and referral to educational training through the Delaware County District Attorney's program for Internet Crimes Against Children Task Force. Please reference the student handbook for a full description of the policy.

**Dress Code**

Please reference the student handbook for a full description of our dress code policy and its implementation. A “3-finger rule” for tank tops does not, and never has existed. Tank tops are not permitted to be worn in school.

**Co-Curricular Policy**

The Rose Tree Media School District believes strongly that students representing the district through co-curricular activities must behave in a manner that is aligned with our educational mission and goals. It is required that all students involved with co-curricular activities throughout the district abide by all regulations and expectations outlined in the student handbook, especially in regard to academic standing, attendance, substance use and abuse, behavior and conduct issues. Since **co-curricular activities are a privilege**, failure to abide by the District’s rules and regulations at all times, on or off campus, may result in penalties that may include suspension and/or removal from co-curricular activities.

A participant in a co-curricular activity must sign this agreement prior to participation in any co-curricular activity. By signing below, you are indicating that you have read the Penncrest High School Student Handbook. It is therefore understood that a coach or co-curricular advisor may take action should you violate any policy statements of this handbook.

A committee consisting of some or all of the following, building administrators, the athletic director, the co-curricular advisor or coach, an education center administrator, and a faculty member may review a violation of this agreement.

The collective goal of this team of teachers, staff, administrators and parents is student success. Let us all continue to work together to achieve this goal. The Penncrest High School administrative team thanks you for your support and help in maintaining the high standards that are expected within the Rose Tree Media School District and Penncrest High School.

---

***I am aware that the 2017-2018 Penncrest High School Student Handbook is available on the PHS website, and I am responsible for reading through the student handbook. I am also responsible for reviewing and discussing this publication with my parents/guardians. If I need clarification for any part of these publications, I will contact a school faculty member or administrator for assistance.***

\_\_\_\_\_  
Printed Student Name

\_\_\_\_\_  
Printed Parent/Guardian Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent/Guardian Signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Home Room Teacher/Grade: \_\_\_\_\_

***\* Students participating in fall activities or sports must return the signed form to the main, guidance or athletic office any time prior to the start of camp. All other students are to return this form to their homeroom teacher on the first day of school or no later than Friday, September 15, 2017.***