



August, 2018

Discipline Policy/Co-Curricular Agreement

We developed this document in our continuing efforts to communicate expectations at Penncrest High School with students and families. This document contains information from the Parent/Student Handbook this school year as a result of changes or school focus. Please read the document, sign, and return to the school as described in the letter. The ***Parent/Student Handbook*** and ***Student Discipline Code*** are accessible on the PHS website. Students participating in fall sports or activities, including band, may return this signed document to the athletic, guidance or main office at PHS any time prior to the start of practices which begin for all sports and band on August 13. **DO NOT SUBMIT TO YOUR COACH OR BAND DIRECTOR.**

****PIAA requires JV and Varsity Football to begin August 6, for an acclimatization period. Please note the following:**

Attendance Policy

The student must provide a written note from a parent/guardian to the appropriate grade-level office upon return from an absence.

- Notes with a parent's signature may be submitted via e-mail, fax, or handwritten. E-mails must contain an authentic parent signature, not a computer-generated signature.
- All absences will be treated as unexcused until the school district receives a written excuse explaining the reason(s) for an absence. **Parents/guardians must provide the written explanation within three (3) days. If a note is not submitted within 3 days, the absence will be considered unexcused.**

Family Trips and Educational Travel with Prior Approval

1. Family trips during school days are considered as unexcused absences unless a ***Pre-Planned Trip Request Form*** is completed and pre-approved by a building administrator. (Form is on the PHS website)
2. Written requests must be submitted to the grade level principal or designee **at least 5 days prior to a planned tour or trip** that will result in your child's absence from school.
3. No family trips or educational tours will be approved during state-required testing.

Late Arrivals

Late arrivals are accrued for each marking period individually and not carried over to the next marking period. Students begin each marking period with 0 late arrivals. Please see the handbook for definitions.

- **First and second late arrivals:** Verbal warnings with valid, written excuse.
- **Third and fourth late arrivals:** After school detention for each occurrence.
- **Fifth and sixth late arrivals:** Saturday School Assignments for each occurrence with possible co-curricular sanctions. Students with parking permits will have a 5- day suspension of parking privileges for each occurrence.
- **Seventh late arrival:** 1-day out-of-school suspension, mandatory parent conference.
- **Eighth late arrival:** 1 day of out-of-school suspension and a required parent conference before readmission to classes. Thereafter, each late arrival will result in a day of out-of-school suspension.

Vaping

The act of inhaling vapor produced by a vaporizer or electronic cigarette. The vapor is produced from a material such as an e-liquid, concentrate, or dry herb.

Possession and/use of nicotine products on school grounds including vaporizers, cigarettes and smokeless tobacco products

- Minimal 3-day out-of-school suspension
- Automatic referral to STAR program
- Students who use/possess a vaporizer that contains THC will be disciplined according to the Drug and Alcohol Policy

Drug and Alcohol Policy

Any student who violates the district drug and alcohol policy will be subject to a minimum 10-day out of school suspension and referral to our Student Assistance Program (STAR). Please reference the student handbook for a full description of the policy.

Cyberbullying Policy

Any student who violates the district cyberbullying policy will be subject to an out-of-school suspension. Please reference the student handbook for a full description of the policy.

Dress Code

Please reference the student handbook for a full description of our dress code policy and its implementation. A "3-finger rule" for

tank tops does not, and never has existed. Tank tops are not permitted to be worn in school.

Co-Curricular Policy

The Rose Tree Media School District believes strongly that students representing the district through co-curricular activities must behave in a manner that is aligned with our educational mission and goals. It is required that all students involved with co-curricular activities throughout the district abide by all regulations and expectations outlined in the student handbook, especially in regard to academic standing, attendance, substance use and abuse, behavior and conduct issues. Since **co-curricular activities are a privilege**, failure to abide by the District's rules and regulations at all times, on or off campus, may result in penalties that may include suspension and/or removal from co-curricular activities.

A participant in a co-curricular activity must sign this agreement prior to participation in any co-curricular activity. By signing below, you are indicating that you have read the Penncrest High School Parent/Student Handbook. It is therefore understood that a coach or co-curricular advisor may take action should you violate any policy statements of this handbook.

A committee consisting of some or all of the following, building administrators, the athletic director, the co-curricular advisor or coach, an education center administrator, and a faculty member may review a violation of this agreement.

The collective goal of this team of teachers, staff, administrators and parents is student success. Let us all continue to work together to achieve this goal. The Penncrest High School administrative team thanks you for your support and help in maintaining the high standards that are expected within the Rose Tree Media School District and Penncrest High School.

I am aware that the 2018-2019 Penncrest High School Student/Parent Handbook and the Rose Tree Media School District Student Discipline Code is available on the PHS website. I am responsible for reading through the Parent/Student Handbook and Student Discipline Code. I am also responsible for reviewing and discussing this publication with my family. If I need clarification for any part of this publication, I will contact a school administrator for assistance. In particular I have read and understand:

- *Chromebook Loan Agreement - Fee Structure Change for 2018-2019*
- *Policy 815 - Responsible Use of Network Resources*
- *The PHS Co-Curricular Agreement*

Printed Student Name _____

Printed Parent/Guardian Name _____

Student Signature

Parent/Guardian Signature

Date: _____

Date: _____

Home Room Teacher/Grade: _____

** Students participating in fall activities or sports must return the signed form to the main, guidance or athletic office any time prior to the start of camp. All other students are to return this form to their homeroom teacher on the first day of school or no later than Friday, September 14, 2018.*